

CCTA BOARD MEETING MINUTES

DATE: January 5, 2012
TIME: 5:00pm
PLACE: CCTA Administrative Office
15 Industrial Parkway
Burlington, VT 05401

PRESENT:

Steve Magowan, Chair, South Burlington
Chapin Spencer, Immediate Past Chair, Burlington
Tom Buckley, Vice Chair, Winooski
Albert Turgeon, Treasurer, Williston
Denis Barton, Commissioner, Shelburne
Brian Palaia, Commissioner, Milton
Marti Powers, Commissioner, Essex
Harold Garabedian, Commissioner, Washington County
Bonnie Waninger, Commissioner, Lamoille County

Meredith Birkett, Acting General Manager
Aaron Frank, Assistant General Manager
Michelle Daley, Director of Finance

Members of the Public:
None

1. Opening meeting

Chairman Magowan called the meeting to order at 5:00pm

There is not a quorum at the moment so we can't open the meeting – once we have a quorum we can open the meeting. Chair is comfortable with Ms. Birkett starting the budget presentation.

2. Public Comment

None

3. Presentation of CCTA's Proposed FY13 Revenues and Expenses

Ms. Birkett gave a presentation on the proposed Budget for FY13.

Commissioner Turgeon arrived @ 5:03pm creating a quorum
Commissioner Barton arrived @ 5:06



Commissioner Powers arrived @5:18

Chair Magowan entertained a motion in favor of adopting the budget
Commissioner Buckley agreed
Commissioner Turgeon seconded

The budget still has room for change as discussed in the last board meeting. The municipalities will know their contributions, however, the board can make changes later in the calendar year once they can see the way the money pans out. They also have the provision in the charter allowing them to go to the communities for more money if need be.

The board needs to see what happens in Burlington and the outcome of the decisions made regarding the Montpelier routes in order to approve the budget as is. We need to have a decision by our Board Meeting in March or we'll have to hold a special meeting in early April.

Chair Magowan motioned to make an amendment to the budget stating that:

The board will approve the operating budget with the understanding that the bottom line budget includes an assessment to municipalities that we are tentatively approving with a fare increase that we are not approving, but may in several months.

Chair Magowan made a motion to amend as adjusted
Commissioner Barton moved to approve amendment
Commissioner Buckley seconded

All in favor with the amendment
All in favor
None opposed
Amendment and budget Approved

5. Other Business

None

Chair Magowan entertained a motion to go into the executive
Commissioner Buckley moved to enter executive Session
Commissioner Barton seconded.

8. Executive Session

Commissioner Buckley moved to leave executive Session

Commissioner Barton seconded.

9. Adjourn

Meeting is adjourned 5:50pm

Respectfully Submitted,

Tom Buckley
Secretary

Accepted on behalf of the
Board of Commissioners

Steve Magowan
Chairman